



Guidance for running Moots within ICFR

The corona virus pandemic has prompted the running of a number of Moots, rather than full rallies, where participants book directly with the site, there is no formal rally programme, no rally financial statements, and in some cases no nominated Rally Marshal.

One of the consequences of this has been that no emergency contact details are collected from participants and there is no emergency phone number for the moot.

This caused some difficulties at a recent moot where a participant had a fall whilst walking back to the site. Fortunately no serious injury occurred, but it highlighted the need for some guidance on the running of Moots under the ICFR banner.

In future, if a Moot is advertised on the ICFR website, or notification of the Moot is sent out by official of an ICFR Area or a member of the ICFR Executive, the Moot must be notified to the ICFR Programme Secretary on an 'Offer to Run' form and there must be a nominated co-ordinator for the Moot.

The Moot co-ordinator **MUST** collect emergency contact details from all participants and also provide all participants with an emergency contact number for the duration of the Moot.

Provided participants all book directly with the site and neither the Moot co-ordinator nor the ICFR Area (if relevant) handle any financial transactions for the Moot, then no rally financial statement will be required.

This guidance does not apply if a Moot is organised by members privately between themselves with no mention of ICFR to the site owners, no ICFR banners are displayed and the Moot is not referenced in communications from an ICFR Region or ICFR Executives.